

# Accessibility

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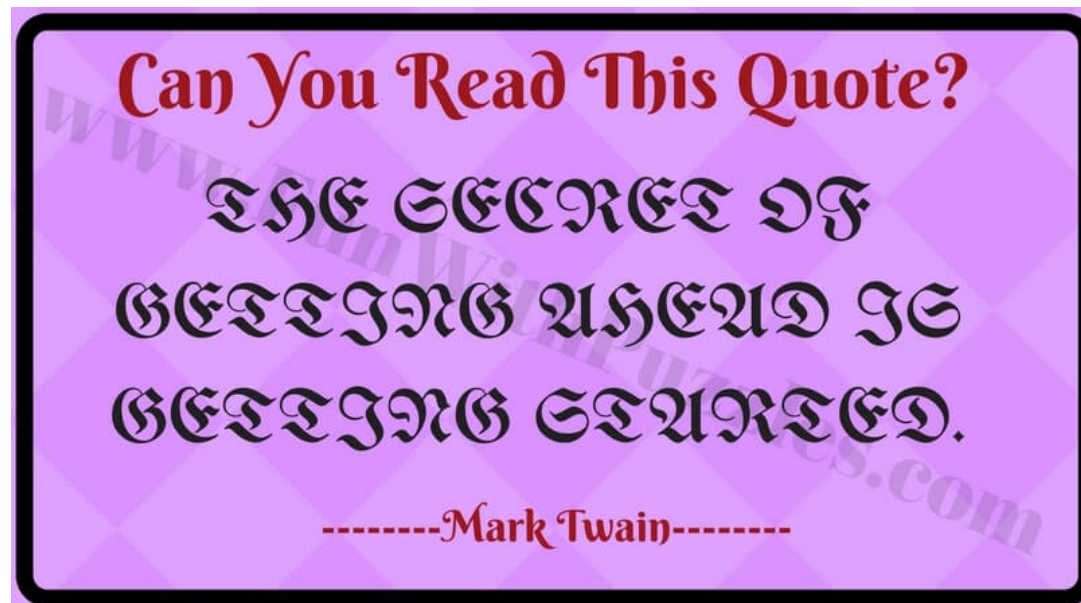


# Regulations

- **Web Content Accessibility Guidelines (WCAG) 2.1**
- [Link to WCAG 2.1 regulations](#)
- AA standard required
- [Link to UK legislation mandating WCAG 2.1](#)

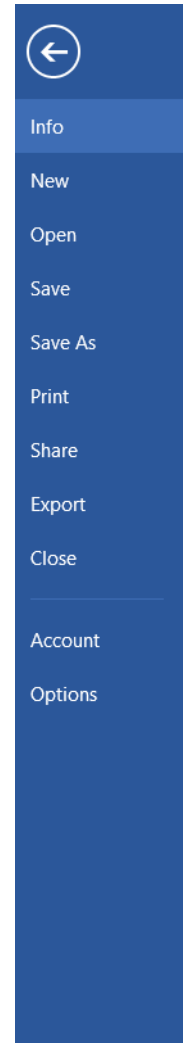
# Digital accessibility

- Website and content
  - Presentations
  - Agendas, minutes
  - PDF
  - Power Point
  - Word



# Word documents

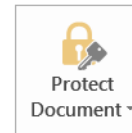
- Accessibility checker
  - Under file
  - Go to info
  - Check for issues
  - Check accessibility



## Info

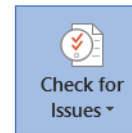
### A Digitably Accessible Case of Pangranism - content separate

Documents > Student support working group



#### Protect Document

Control what types of changes people can make to this document.



#### Inspect Document

Before publishing this file, be aware that it contains:

- Document properties, author's name and related dates
- Characters formatted as hidden text

**Inspect Document**  
Check the document for hidden properties or personal information.

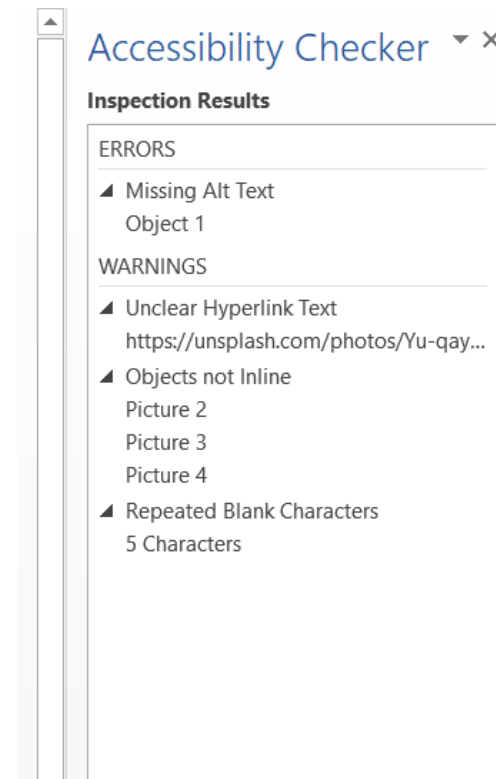
**Check Accessibility**  
Check the document for content that people with disabilities might find difficult to read.

**Check Compatibility**  
Check for features not supported by earlier versions of Word.

this file.

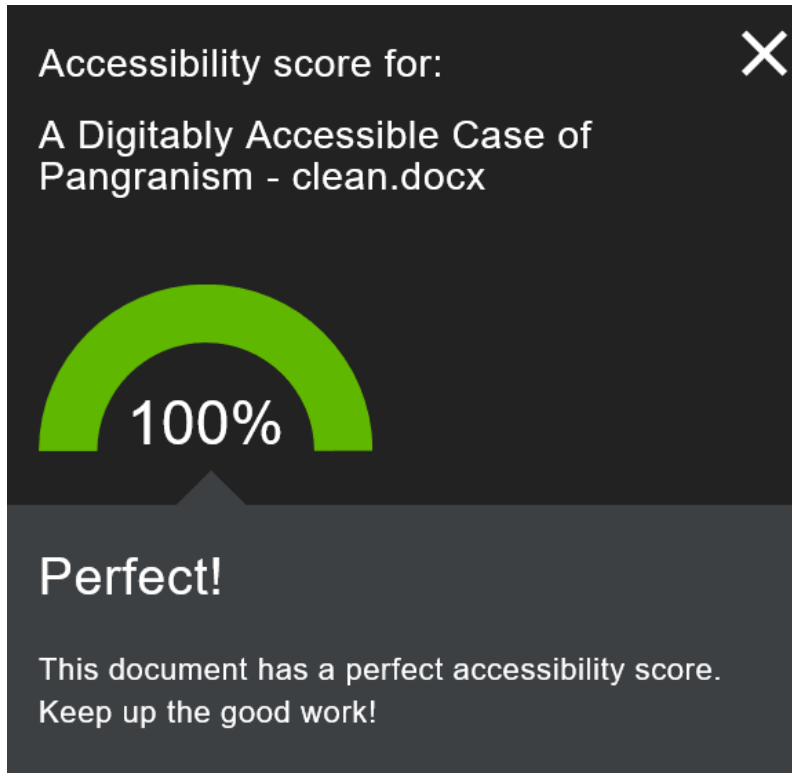
# Word – inspection results

- Accessibility checker
  - Errors
  - Warnings
  - Reading sequence
  - How to fix is explained below



# Word – no accessibility issues

Blackboard Ally score and Microsoft inspection result

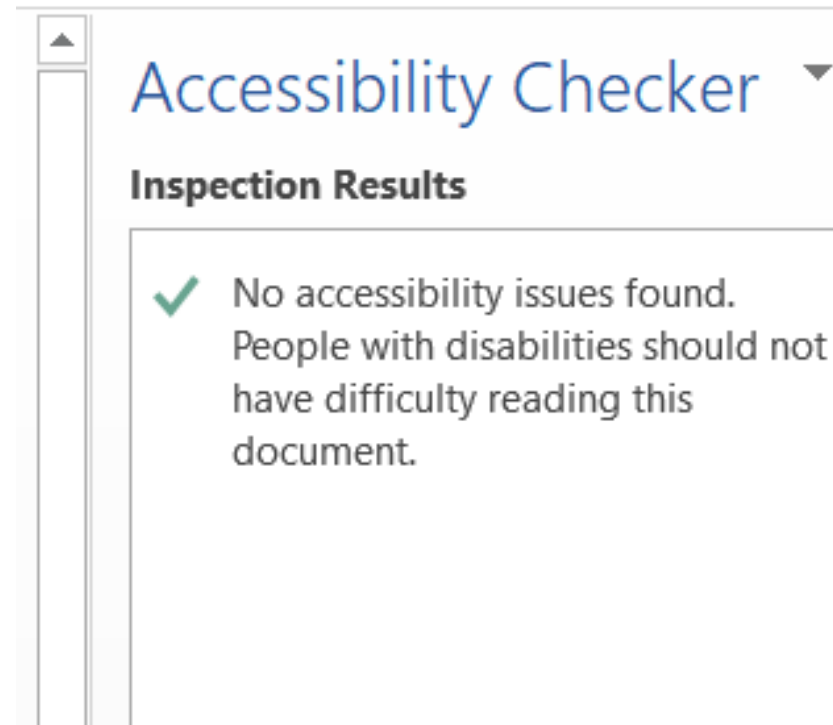


Accessibility score for:  
A Digitally Accessible Case of  
Pangranism - clean.docx

100%

**Perfect!**

This document has a perfect accessibility score.  
Keep up the good work!



Accessibility Checker

**Inspection Results**

✓ No accessibility issues found.  
People with disabilities should not  
have difficulty reading this  
document.

# Word – Navigation

- Structure
- Contents linked
- Ease of navigation
- Save to PDF

## Contents


1. Terms of reference .....	3
2. SPS Student Support Activities .....	3
3. Non-contributory modules .....	3
4. Assessment workload .....	4
5. Concession panel .....	4
6. Student support resources .....	4
7. Health and Safety for staff and students Suicide/harm .....	5
8. Referral to SSW .....	6
9. Additional bespoke academic support .....	6
<b>Section 2: Supporting documentation .....</b>	<b>7</b>
2.01 Terms of reference .....	8

# Power Point

- A similar process
- Check for issues
- Alt text
- Ease of navigation
- Save to PDF (option)

Accessibility score for: ✕

Europlanet\_digital  
accessibility\_presentation\_SCGB.ppt  
x



100%

**Perfect!**

This presentation has a perfect accessibility score.  
Keep up the good work!



Thank you